



Arlington Commission for Arts & Culture

Date: Thursday, October 1, 2020

Time: 7:00-8:30p

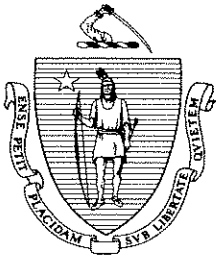
Location via Zoom: Join Zoom Meeting <https://town-arlington-ma-us.zoom.us/j/95709727228>

Meeting ID: 957 0972 7228

Agenda

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| 1. | Attendance, Remotely Conducted Open Meeting Ground Rules | 7:00-7:10p |
| 2. | For Approval: August minutes | 7:10-7:15p |
| 3. | For Discussion: Subcommittee Activities | 7:15-7:30p |
| 4. | For Discussion: Ongoing Program | 7:30-7:50p |
| 5. | For Approval: FY 21 Budget | 7:50-8:05p |
| 6. | Update from Task Force on Artist Studios in Arlington | 8:05-8:20p |
| 7. | New Business | 8:20-8:30p |

Next Meeting: Thursday, November 5, 2020 at 7:00p



OFFICE OF THE GOVERNOR
COMMONWEALTH OF MASSACHUSETTS
STATE HOUSE • BOSTON, MA 02133
(617) 725-4000

CHARLES D. BAKER
GOVERNOR

KARYN E. POLITO
LIEUTENANT GOVERNOR

**ORDER SUSPENDING CERTAIN PROVISIONS
OF THE OPEN MEETING LAW, G. L. c. 30A, § 20**

WHEREAS, on March 10, 2020, I, Charles D. Baker, Governor of the Commonwealth of Massachusetts, acting pursuant to the powers provided by Chapter 639 of the Acts of 1950 and Section 2A of Chapter 17 of the General Laws, declared that there now exists in the Commonwealth of Massachusetts a state of emergency due to the outbreak of the 2019 novel Coronavirus ("COVID-19"); and

WHEREAS, many important functions of State and Local Government are executed by "public bodies," as that term is defined in G. L. c. 30A, § 18, in meetings that are open to the public, consistent with the requirements of law and sound public policy and in order to ensure active public engagement with, contribution to, and oversight of the functions of government; and

WHEREAS, both the Federal Centers for Disease Control and Prevention ("CDC") and the Massachusetts Department of Public Health ("DPH") have advised residents to take extra measures to put distance between themselves and other people to further reduce the risk of being exposed to COVID-19. Additionally, the CDC and DPH have advised high-risk individuals, including people over the age of 60, anyone with underlying health conditions or a weakened immune system, and pregnant women, to avoid large gatherings.

WHEREAS, sections 7, 8, and 8A of Chapter 639 of the Acts of 1950 authorize the Governor, during the effective period of a declared emergency, to exercise authority over public assemblages as necessary to protect the health and safety of persons; and

WHEREAS, low-cost telephone, social media, and other internet-based technologies are currently available that will permit the convening of a public body through virtual means and allow real-time public access to the activities of the public body; and

WHEREAS section 20 of chapter 30A and implementing regulations issued by the Attorney General currently authorize remote participation by members of a public body, subject to certain limitations;

NOW THEREFORE, I hereby order the following:

(1) A public body, as defined in section 18 of chapter 30A of the General Laws, is hereby relieved from the requirement of section 20 of chapter 30A that it conduct its meetings in a public place that is open and physically accessible to the public, provided that the public body makes provision to ensure public access to the deliberations of the public body for interested members of the public through adequate, alternative means.

Adequate, alternative means of public access shall mean measures that provide transparency and permit timely and effective public access to the deliberations of the public body. Such means may include, without limitation, providing public access through telephone, internet, or satellite enabled audio or video conferencing or any other technology that enables the public to clearly follow the proceedings of the public body while those activities are occurring. Where allowance for active, real-time participation by members of the public is a specific requirement of a general or special law or regulation, or a local ordinance or by-law, pursuant to which the proceeding is conducted, any alternative means of public access must provide for such participation.

A municipal public body that for reasons of economic hardship and despite best efforts is unable to provide alternative means of public access that will enable the public to follow the proceedings of the municipal public body as those activities are occurring in real time may instead post on its municipal website a full and complete transcript, recording, or other comprehensive record of the proceedings as soon as practicable upon conclusion of the proceedings. This paragraph shall not apply to proceedings that are conducted pursuant to a general or special law or regulation, or a local ordinance or by-law, that requires allowance for active participation by members of the public.

A public body must offer its selected alternative means of access to its proceedings without subscription, toll, or similar charge to the public.

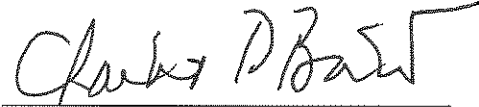
(2) Public bodies are hereby authorized to allow remote participation by all members in any meeting of the public body. The requirement that a quorum of the body and the chair be physically present at a specified meeting location, as provided in G. L. c. 30A, § 20(d) and in 940 CMR 29.10(4)(b), is hereby suspended.

(3) A public body that elects to conduct its proceedings under the relief provided in sections (1) or (2) above shall ensure that any party entitled or required to appear before it shall be able to do so through remote means, as if the party were a member of the public body and participating remotely as provided in section (2).

(4) All other provisions of sections 18 to 25 of chapter 30A and the Attorney General's implementing regulations shall otherwise remain unchanged and fully applicable to the activities of public bodies.

This Order is effective immediately and shall remain in effect until rescinded or until the State of Emergency is terminated, whichever happens first.

Given in Boston at 6:40 PM this 12th day of
March, two thousand and twenty.

A handwritten signature in dark ink, appearing to read "Charles D. Baker". The signature is written in a cursive style with a prominent horizontal line at the end.

CHARLES D. BAKER
GOVERNOR
Commonwealth of Massachusetts

FY21 Budget : ACAC Summary							
August 28, 2020							
REVENUE		FY21 budget to FinComm	FY20 Actuals as of 6.16.20	FY21 Revised amount		Variance from FY20	Comments
Available Funds	Previously raised		\$5,000	\$21,610			ACAC: \$9,137, Public Art: \$4,693, CD: \$7,780. Numbers not vet firm. Town is working on checking the accounting
	Town	\$35,000	\$35,000	\$30,000			
	Total Available Funds	\$35,000	\$40,000	\$51,610			
Fundraising	Individual Donations	\$13,945	\$7,855	\$9,000			Includes fundraisers like Chairful and Craftivist Yard Sale
	Business Donations	\$13,000	\$2,563	\$7,500			Assumes Chamber event and direct approaches to businesses
	Grants	\$30,500	\$16,275	\$25,000			Includes support from non-profit orgs, Friends of Fox, Gracie James Foundation, MCC, CD grant, LCC and new grants
	Total Fundraising	\$57,445	\$26,693	\$41,500			
	TOTAL REVENUE	\$92,445	\$66,693	\$93,110	\$0	\$26,417	
EXPENSES		FY21 budget to FinComm	FY20 Actuals as of 6.16.20	FY21 Proposed Budget			Comments
Programs	Programming			\$0			
	Live Arts incl. Garage Band			\$5,000			Anticipates \$3,000 in business funding; could include funding for a sound element to Nilou's work
	Michelle Lougee installation			\$4,250	\$0		\$4,000 for installation, \$250 for 13 Forest Gallery Talk
	Chanel Thervil Project			\$1,500			Planning
	Nilou Mochala Project			\$5,000			\$2,500 artist fee; \$1,500 for fabrication; \$1,000 for signage and virtual and artistic paper mapping
	Pubic Art Curation			\$15,000			
	Youth Banner			\$6,300			
	Fox Festival			\$4,700			\$500 for F&O Tiny Film Festival; \$4,200 for FY21 Fox Festival.
	Walking Tour			\$5,000			FY20 CD grant, in previously raised funds
	Public events			\$1,000			Launch events for installations, Volunteer Fair
	Poet Laureate			\$750			
	Collaboration with Art for Equality			\$4,000			Cedric Douglas talk, other elements; \$350 for Cedric, \$250 for Matt the facilitator
	Addl public art projects			\$5,000			Go Out Doors, \$500 for recycling box at DPW, \$3,000 Heights painting project, \$500 for slide bank, \$500 Bikeway Haiku in CD; \$500 to support Sustaina
	Total Programs	\$69,245	\$35,369	\$57,500			
Website	Total Website	\$2,600	\$1,500	\$2,600			For ArtsBoston calendar syndication fee and minor website maintenance
Marketing	Consultant		\$5,800	\$9,600			\$39,450
	Publicity		\$3,069	\$4,000			
	Total Marketing	\$13,600	\$8,869	\$13,600			
Contingency	Total Contingency	\$3,000	\$427	\$1,000			
Fundraising	Total Fundraising	\$4,000	\$134	\$3,000			Anticipates consulting contract with Lisa Pedulla to support fundraising from individuals
	TOTAL EXPENSES	\$92,445	\$46,299	\$77,700			



Arlington Commission for Arts & Culture Updates

October 2020

For the October ACAC meeting held on [Zoom here](#), we again anticipate spending time on required "ground rules" preamble for virtual meetings, and a shortlist of items in need of voting. In keeping with Open Meetings, these notes, **October agenda**, and "Executive Order on Remote Participation" will be published publicly at least 48-hours before the meeting. We will circulate a Registration Process for the Meeting.

Please feel free to annotate any item with brief relevant clarification or correction, add any new business, and ESPECIALLY NOTE if any committee item entails a significant budget request, procedural change, or other action that requires a vote.

PRELIMINARY TO MEETING

Review this document and add comments, corrections, new business.

Review [August Meeting's minutes](#) and be prepared to vote on modification or approval.

All Commissioners review and understand Town's "[Remote Participation Meeting Checklist](#)" and guidelines for Zoom meetings, collected in a Google Drive folder, [ACAC Remote Open Meetings Notes and Guidelines](#).

COMMITTEE, PROJECT, AND TASK FORCE UPDATES

FY21 Commission Meetings Schedule: Commission meetings will be on a regular schedule of first Thursdays at 7PM unless quorum can't be attained. The next meeting is scheduled is **Nov. 5 at 7PM**.

New Commissioners and Committee Members: **Christine Noah** and **Sarah Morgan-Wu** were unanimously approved by the commission in August and will be sworn in at Town Hall. ACAC also welcomed new committee members, **Tomika Gotch** and **Fiona Moseley**. ACAC

Marketing Coordinator [Terry Holt](#) has asked for a roster of all current committee members so we can acknowledge and maintain effective communications with committees and volunteers.

Chairful Virtual Fundraiser: Highly successful, first-ever virtual auction event organized by **Adria Arch** raised \$4348.88, and with only a fraction of the chairs auctioned in last year's event. We are grateful to all the participating artists for their contributions.

ACD – [Sidewalk Haiku installation](#) has begun in the Cultural District, with colorfully stencilled poems set on pavements extending from Town tavern in East Arlington through to the Center. The ACD Managing Partnership is continuing to pursue technology solutions to amplify its planned walking tour of the Cultural District. ACD was represented in a virtual meeting with reps of other districts across the Commonwealth who shared challenges and successful models to meet needs of kids and seniors, schools and libraries, social justice demands, Covid-safe public programming. The annual convening of statewide LCCs will be delayed until spring.

Poet Laureate – Steven Ratiner has continued to share his admired [Red Letter Poems](#). Following a presentation to **ArtLinks**, Ratiner invited members to create collaborative artworks prompted by six of his original poems.

Community Engagement: Cecily Miller has announced installation is underway for the community-based Pathways work led by artist in residence **Michelle Lougee**. Depending on conditions, **“Persistence: A Community Response to Pervasive Plastic”** may remain on display for a year. CE is still investigating safe and accessible models for a public “opening” celebration. One question is whether the Town can provide a model for a means to allow safe pedestrian travel -- perhaps closing portions of the path to bikes during a narrow time window -- during one day in late October to see it in real-time?

ArtLinks: Had an outdoor event visiting [Art Ramble](#) in Concord's Hapgood Wright Town Forest, where Arlington residents **Kimberley Harding** and **Laurie Bogdan**, and Schwamb Mill artist **Bill Turville**, are among the featured artists. **Robin Bergman** will be this month's ArtsArlington **Artlinks Featured Artist**. On Oct. 7, Noon-1:30, Artlinks will host a Zoom event with April Ranck and Alberto Guzman, of the **Arlington International Film Festival Annual Festival**, held this year Nov 5-15

Cultural Equity and Accessibility: Tomika Gotch and **Stewart Ikeda** met with **Cheyenne Cohn-Postell**, MCC Program Officer of Small Portfolio Organizations, Gaming Mitigation, and CultureRx, to explore possibilities for ACAC to partner in a next-phase effort to promote [CultureRx](#) and principles of social prescription. This entails working with partners in public health, social services, and the cultural sector to embrace cultural experiences as an essential investment in our well-being. With recent staffing and budget changes at the MCC, and adjusted public health priorities due to Covid-19, it was forecast that opportunities for Arlington to progress in this area would likely be on hold until closer to 2022.

Convening for Non-Profit Sector – ACA and ACAC hosted the quarterly Nonprofit convening to discuss how we can continue to support NPOs and each other. **Dallin Museum** plans to reopen in October. **Odaiko New England** hopes to continue providing outdoors instruction opportunities for its members and drop-in students through the town's temporary outdoors arts licenses. Details and instructions for applying [are here](#).

[Go Out Doors Neighbors](#) – ACAC and ACD are partnering with **Arlington Tourism and Economic Development (A-TED)** to present a regionwide cooperative public art installation extending along bike paths and visitor centers through Lexington and as far as West Concord. It is based on [The Umbrella Arts Center's installation](#) currently displayed on the Bruce Freeman Rail Trail. There is an active call for proposals posted on [ArtsArlington now](#) though submissions made by the initial Sept. 25 will be reviewed first and given preference.

Fox & Owl Tiny Film Festival – With delayed school start dates, CE is considering moving the planned culminating event to January to allow more schools to engage. Complete information, instruction, and materials [are here](#).

Cedric Douglas: Cecily Miller has been facilitating a connection between the activist artist and youth artists from Arlington Public Schools.

[Colony](#): The popular installation will be removed in October, and will no doubt be missed by many of the tens of thousands of visitors to have enjoyed and interacted with it over the past two years. It is some consolation that artist **Christopher Frost** has installed two similar, smaller structures in new bikeway locations -- at Linwood and by the steps descending to the Spy Pond Park playground.

Marketing: ArtsArlington's information-filled September newsletter is [here](#). In addition to local arts, ACAC communications campaigns this month promoted [#CreateTheVote](#) and [#NationalArtsEducationWeek](#). The committee has been working with ArtsBoston to address issues with its syndicated arts calendar. It has continued conducting outreach to help area arts organizations submit virtual event listings for widest exposure. The new evergreen ArtsArlington feather banners were unveiled at the Chairful event and despite inclement weather proved both versatile and sturdy. In September the committee also emphasized the build-out and promotions of the new BiddingOwl auction website for the Chairful auction, as well as the Fox and Owl Virtual Festival.

Grants Committee: Will be announcing the timeline for its new grants cycle soon. MCC has been surveying LCCs about local priorities, and inviting applications starting Oct. 1.

REQUESTED NEW BUSINESS

Stewart: Seeking to activate a cross-committee taskforce to spearhead progress on the **Cultural Equity and Accessibility** goal of the strategic and operations plan. The charges are to 1) Ensure that ACAC is demographically representative of Arlington; 2) Develop policies and practices of cultural equity and inclusion that expand accessibility of and participation in the arts

in Arlington; 3) Ensure the fair distribution of programmatic, financial and informational resources.